



Asia-Pacific
Economic Cooperation

Project Update

APEC Secretariat

7 October 2021
57TH EGEEC Meeting



Advancing Free Trade
for Asia-Pacific **Prosperity**

PROJECT SESSION 1, 2021

Overall Outcomes

Number of Concept Notes submitted	63*
Number of Concept Notes approved in-principle	48
Approval rate	77%
Average approval rate (over 5 years)	54%

*one Concept Note was determined ineligible under PS1 2021.

PROJECT SESSION 1, 2021

Dates

Internal Submission Deadline	22 March	<ul style="list-style-type: none">➤ Submit Concept Note to Program Director (PD) by this date➤ Some PDs may set earlier deadlines➤ Minimum co-sponsors agreed by this deadline➤ Check with PDs if more than 2 co-sponsors are required for your forum or Sub-Fund➤ Endorsement of Concept Notes commences
Final Submission Deadline	5 April	<ul style="list-style-type: none">➤ PDs submit endorsed Concept Notes to PMU by this date➤ Responsible APEC Fora assess eligibility and score Concept Notes➤ BMC makes final in-principle approvals
Concept Note Selection Outcome	6 May	<ul style="list-style-type: none">➤ POs receive advice of outcome➤ Successful POs commence preparation of their Project Proposal
Submit Project Proposal	3 June	Must submit to Secretariat by this date
BMC Approval of Project Proposals	August onwards	Final BMC approval, subject to forum endorsement and satisfactory Secretariat quality assessment

PROJECT SESSION 1, 2021

EWG CN Outcomes

	Title	Proposing Economy	Outcome/ Status
EWG 01	Impacts of COVID-19 on Renewable Energy Development in APEC Economies	China	Quality Assessment process
EWG 02	Support offshore wind deployment and grid connection in APEC region	China	Quality Assessment process
EWG 03	Promoting Energy Efficient and Resilient Data Centres in the APEC Region	Hong Kong, China	Quality Assessment process
EWG 04	Lessons learned on resiliency and uptake of variable energy resources from islanded grids that support APEC clean energy goals	United States	Quality Assessment process
EWG 05	APEC Peer Review on Energy Efficiency (PREE) Phase 11	Japan	Quality Assessment process
EWG 06	Workshop and Capacity Building for Food Industry in Energy Efficiency Enhancement	Indonesia	Quality Assessment process
EWG 07	Assessing existing and planned hydrogen infrastructure to facilitate widespread hydrogen use in the APEC region	United States	Quality Assessment process



PROJECT SESSION 2, 2021

Overall Outcomes

Number of Concept Notes submitted	76*
Number of Concept Notes approved in-principle	62
Approval rate	84%
Average approval rate (over 5 years)	54%

*two Concept Notes were determined ineligible under PS2 2021.

PROJECT SESSION 2, 2021

Fund Availability

Project Fund	Project Session 2, 2021
General Project Account (GPA)	\$898,492
Trade & Investment Liberalisation and Facilitation Account (TILF)	\$813,007
APEC Support Fund (ASF) General Fund	\$996,601
ASF Sub-funds	
Human Security	\$436,642
Energy Efficiency, Low Carbon and Energy Resiliency Measures	\$1,863,913
Supply Chain Connectivity	\$964,462
Free Trade Area of the Asia-Pacific and Global Value Chains	\$1,007,961
Innovative Development, Economic Reform and Growth	\$635,108
Connectivity	\$730,691
Micro, Small and Medium Enterprises	\$281,562
Women and the Economy	\$773,274
Economic Development in Remote Areas	\$536,728
Digital Innovation	\$513,096
Marine Debris Management and Innovation	\$685,455
Strengthening Economic Legal Infrastructure	\$1,000,000
APEC Cooperation on Combating COVID-19 and Economic Recovery	\$ TBC
Total Amount Available (GPA+TILF+ASF+Sub-Funds)	\$12,136,992



PROJECT SESSION 2, 2021

Dates

Internal Submission Deadline	28 June	<ul style="list-style-type: none">➤ Submit Concept Note to Program Director (PD) by this date➤ Some PDs may set earlier deadlines➤ Minimum co-sponsors agreed by this deadline➤ Check with PDs if more than 2 co-sponsors are required for your forum or Sub-Fund➤ Endorsement of Concept Notes commences
Final Submission Deadline	12 July	<ul style="list-style-type: none">➤ PDs submit endorsed Concept Notes to PMU by this date➤ Responsible APEC Fora assess eligibility and score Concept Notes➤ BMC makes final in-principle approvals
Concept Note Selection Outcome	12 August	<ul style="list-style-type: none">➤ POs receive advice of outcome➤ Successful POs commence preparation of their Project Proposal
Submit Project Proposal	9 September	Must submit to Secretariat by this date
BMC Approval of Project Proposals	25 November onwards	Final BMC approval, subject to forum endorsement and satisfactory Secretariat quality assessment

PROJECT SESSION 2, 2021

EWG Project Proposals

	Title	Proposing Economy	Status
EWG 01	Achieving Carbon Neutrality through Bio-Circular-Green Economy Principle in APEC Region	Thailand	PP Endorsed by Forum
EWG 02	Best Practices on the Energy Storage System in E-scooters Developments and Applications in the APEC Region	Chinese Taipei	PP Endorsed by Forum
EWG 03	The legislation Recommendation and Promotion of Multifunctional Ocean Space Usage: Combine Floating PV Installations at Offshore Wind Farms in the APEC Region	Chinese Taipei	PP Endorsed by Forum
EWG 04	Empowering Indigenous Social Awareness on Renewable Energy and Increasing Inclusion Sustainability for Green Recovery in APEC Regions	Chinese Taipei	PP Endorsed by Forum
EWG 05	Matured Impact Metrics Modelling for Mini-Grid Projects in APEC region	Republic of Korea	PP Endorsed by Forum
EWG 06	APEC Workshop Furthering University Collaboration to Support Data Gathering and Analysis in Energy Efficiency, Renewable Energy, and Energy Resiliency	United States	PP Endorsed by Forum



PROJECT SESSION 2, 2021

EWG Project Proposals

	Title	Proposing Economy	Outcome/ Status
EWG 07	Assessing existing legal, regulatory, and policy frameworks to enable hydrogen market development within the APEC region	United States	PP Endorsed by Forum
EWG 08	APEC Workshop Furthering University Collaboration to Support Data Gathering and Analysis in Energy Efficiency, Renewable Energy, and Energy Resiliency	Viet Nam	PP Endorsed by Forum
EWG 09	APEC Energy Resiliency Enhancement Project	Japan	Subject to Forum Endorsement
EWG 10	Clean Energy Startups Forum: Advancing Market Reach and Business Growth	Indonesia	PP Endorsed by Forum
PPSTI	Green Synergy Solutions for Sustainable Community on Agriculture Residue-Based Energy and Circular Economy	Chinese Taipei	PP Endorsed by Forum

2021 Project funding

Project Proposals submitted from EWG members in 2021

Number of Projects	APEC Funding	Self-Funding	Total Value
17	\$ 2,252,931	\$ 1,037,998	\$ 3,290,929



PROJECTS

Important reminders for forum members

PROJECTS

Important reminders for forum members

Project Quality

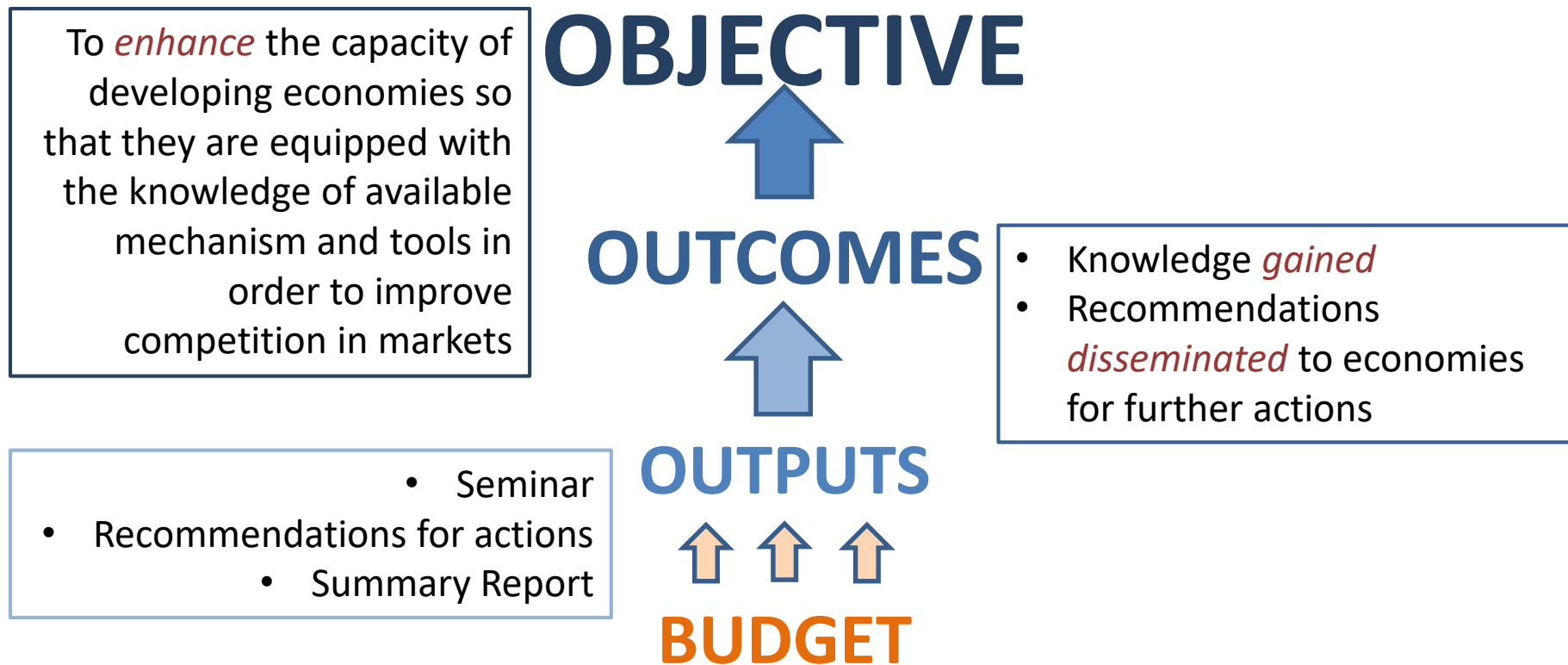
- With the increase in numbers of projects being implemented, it is important that **all members scrutinise Concept Notes originating from their forum**, to ensure they are of high quality.
- Things to consider when reviewing Concept Notes:
 - Does this project duplicate work that has been done before?
 - Will this project contribute to the workplan or priorities of the forum?
 - Are the objectives and outcomes relevant and clearly stated?
 - Are the project objectives and timeframe realistic and achievable?
 - Does the project have relevance to a reasonable number of economies?
 - If the project involves a physical event this year, check that the PO has also planned for a virtual or hybrid event, in view of COVID restrictions.



PROJECTS

Important reminders for forum members

Project Proposal



Objective: the overarching goal, purpose, or intention of your project.

PROJECTS

Important reminders for forum members

Quality Assessment (QA) for Project Proposals

Examples of points to be assessed in QA:

- One overall Objective
 - The overarching goal, purpose, or intention of your project.
- Outputs
 - Not to be too ambitious; Rationale/necessity of multiple events;
- Outcomes
 - Be realistic and practical; Whose capacity do you wish to build?
- Beneficiaries
 - Differentiate primary/secondary beneficiaries; Whose capacity do you wish to build?
- Dissemination
 - Consult with APEC publication guidelines if a Report to be an APEC publication.



PROJECTS

Important reminders for forum members

Quality Assessment (QA) for Project Proposals

Examples of points to be assessed in QA (*cont.*):

- Gender
 - Set gender-parity targets for participants and speakers.
- Workplan
 - Deliverables matching Outputs; Contracting process should be your first task.
- Risks
 - A risk of not having targeted participants in an event (how to mitigate the risk, and how to address it, if occurs?)
 - A risk of not applying knowledge learned or adopting recommendations from a project (provably due to the lack of clear guidance how best practices can be applied).
- Linkages
 - Avoid repetition; How to build on previous/on-going projects with similar topic/theme?



PROJECTS

Important reminders for forum members

Changing a Project

- The PMU is receiving many Project Design Amendment and Extension Forms (PDAEF) from POs seeking to change physical events to virtual or hybrid events.
- If a PO decides to change the event format (or any change to project design) we request they notify their PD and PE **four (4) months ahead of the event.**
- Given the continuing COVID restrictions (travel, group size), we **strongly encourage POs to change all physical events to virtual format until the end of this year.**

PROJECTS

Important reminders for forum members

Secretariat Position on Project Extensions

- The Secretariat has received several requests to extend Project Completion Date (PCD) due at the end of this year, most of which have already received a 12-month extension.
- No further extension is possible without BMC approval. (might be asked to withdraw the projects and submit refreshed CNs in the future Project Session)
- Project extensions are sometimes necessary, but they should be a last resort.

Checking on progress of projects with December 2021 PCDs

- Review the progress of projects with PCD in December 2021.
 - Has the contract been signed yet? Signed but not started yet?
 - submit a PDAEF to request approval of revised timelines.
 - An event scheduled before the end of the year? GI has been sent out?
 - the event should not be held later than November.



RESOURCES

Visit the **PO Toolkit** page on the APEC website:

<https://www.apec.org/Projects/Forms-and-Resources>

Visit the **Project Quality: Training and Guidance** page:

<https://www.apec.org/Projects/Project-Quality-Training-and-Guidance>



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